

**May 12, 2020**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met May 12, 2020 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. President Susan Ramsey called the meeting to order at 7:00pm with board members Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Others present: Due to the Corona- 19 Virus this meeting was closed to the public but was streamed live on the website via Go To Meeting.

**Cemetery updates:** None

**Meeting Minutes:** The board read the minutes from the April 28, 2020 meeting and Heath Kilburn made a motion to approve these minutes. Ralph Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mr. Kilburn – Yea                      Mrs. Ramsey – Yea

**Fire Department:** Chief Harrison reported:

- Chief Harrison presented the board with the Families Coronavirus Response Act Policy. Per our legal counsel they are recommending we adopt this “expansion” of the current FLMA policy. Heath Kilburn made a motion to adopt the Families Coronavirus Response Act Policy. Ralph Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mr. Kilburn – Yea                      Mrs. Ramsey – Yea

- With that said, Chief Harrison stated that the Fire, Road and EMS departments are exempt from this policy. Heath Kilburn made a motion to approve that the Fire, Road and EMS departments are exempt from the newly adopted Families Coronavirus Response Act Policy. Ralph Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mr. Kilburn – Yea                      Mrs. Ramsey – Yea

- Chief Harrison reported that he has been working with Clemson/Nelson on updating the Salem Township Policy Manual. They should have it ready for approval for the next meeting.
- The LED Sign board is fried. He has ordered a new one - it is all covered under warranty.
- Chief Harrison discussed the Standard Operating Procedures for Hydrants Inspections and Servicing. He wants to utilize the cadet’s time and inspect, service and paint the Fire hydrants throughout the township. The ones located in the Village of Morrow – the Village of Morrow has offered to purchase the material and we will provide the labor time to do those. This is something that needs to be done – especially to the ones that are Reverse Thread. Those will be painted a different color – so in emergencies we will know right away which one is which kind. The trustees all agreed that it was a good idea. Chief said they will get started on it right away.

**Zoning:** None

**Trustee Ralph Blanton reported:**

- New Bush hog has been ordered from John Deere (Koenig)
- Culverts have been installed - Gheils-Carrol and/Hicks have been capped.
- The quotes came in for the culvert at Phillis Road.  
Option #1 – New Culvert with Headwalls - \$57,155.56  
Option #2 – New Culvert - 60ft’ – no headwalls - \$43,155.56  
Heath Kilburn recommends that we go with Option 2 – Susan Ramsey and Ralph Blanton agree as well on option #2. Ralph will discuss the Option #2 with Union Township - since the property line is split down the middle of that road with them and see if they will agree to split the cost.

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**Trustee Ralph Blanton reported continued:**

- Ralph Blanton asked the trustees if they had time to look over the Resolution for calling a special meeting that he presented at the last meeting. They did and they agree that is we don't have one then we should. Ralph Blanton made a motion to accept the Resolution for Calling a Special Meeting. Heath Kilburn seconded the motion.

Vote: Mr. Blanton – yea

Mr. Kilburn – Yea

Mrs. Ramsey – Yea

- Dead tree located at 5148 Salem – Ralph Blanton reported they received a complaint from a resident about a dead tree located at that address. He went out and looked at the location of the tree and it is not located in the right away. It is on private property. The property owners are not looking at having it taken down. Ralph Blanton even contacted Duke to see if they would look at taking it down and they said no. Ralph Blanton feels that we have done all that we can do at this point. The trustees agree.

**Trustee Heath Kilburn reported:**

- High Tension crews still working on project. They are still tearing up the roads and the Warren County Engineers office is aware of it. They are only doing one line. He has He has before and now pictures and plans to contact the company to make sure they take responsibility of repairing our roads when they are finished with the project. They have even taken out signage and Heath Kilburn keeps putting them back. Their employees have been issued citations for their reckless driving. The other trustees agree.
- S. Waynesville Rd. near the Christmas Ranch – needs BIG RIP RAP put in to hold the wall on the hillside.
- Trovillo Rd. – We need to get logs out – Culverts are going to back up.
- House that burnt down on 22/3 – Heath suggested that we get a quote to get the property cleaned up. It has been too long and we need to put a lien on the property to cover our expenses. The trustees agreed.

**Trustee Susan Ramsey reported:**

- Woodward Claypool – Culvert needs looked at. There are chunks out of the road. A part of the road has fallen. Needs Rock.
- Township Building on Whitacre Dr. – The building needs updates and painted. Ralph ask Susan to meet him and they can make a list of what needs to be done and get some quotes.
- Brooke Dr. – Patch work needs done to that road.
- The next meeting is scheduled for May 26, 2020. She asks the board if we can open the meeting to the public or should we wait. Mr. Kilburn made a motion for the May 26, 2020 meeting to not be open to the public - but continue with the Go To Meeting live stream for now. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea

Mr. Kilburn – Yea

Mrs. Ramsey – Yea

**Fiscal Business:**

Mrs. VonHolle, Fiscal Officer:

- Approval of Appropriation Modification #20-01 – Heath Kilburn made a motion to approve Appropriation Modification #20-01. Ralph Blanton second the motion.

Vote: Mr. Blanton – yea

Mr. Kilburn – Yea

Mrs. Ramsey – Yea

- Presented the board with bills that are ready for payment. Mr. Blanton made a motion to approve to pay the bills as presented. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea

Mr. Kilburn – Yea

Mrs. Ramsey – Yea

- For the reporting period May 1 through May 11, 2020 the fiscal officer deposited receipts in the amount of \$40,924.07.

**Adjournment:**

- With no further business to come before the board, Mr. Blanton made a motion to adjourn the meeting at 7:37pm. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea

Mr. Kilburn – Yea

Mrs. Ramsey – Yea